

APAI Executive Committee Meeting 1/28/11

Present: Vice President Garland Hunt; NE Regional Vice President Edward Reilly; Central Vice President Jeffery Peterson; Southern Vice President Caroline Mudd; Western Vice President Barbara LeMaitre; Chair of COPRA Rissie Owens. Past President Cranston Mitchell joined the meeting at the one hour mark.

Staff Present: CAO Keith Hardison / Secretariat Natalie Payne

Guest: Tim McDonald, Host committee for the 2011 ATC

Not Present: President Charles Traugher; Treasurer Elizabeth Robinson; Secretary Jeralita Costa.

I. Approval of the minutes from November 19, 2010 and Dec 17, 2010

- a. Moved by Mr. Reilly. Second by Mr. Peterson.

Action Item: Motion adopted unanimously.

II. Update on 2011 Annual Training Conference

a. Exhibitors and Sponsorships:

Mr. McDonald reported that the exhibitors and sponsorships are coming in – 6 exhibitors who have signed contracts and submitted checks totaling \$4,000 and two sponsors who paid a total of \$4550 to sponsor a breakfast and another meal. Have received verbal commitments for sponsorship of one breakfast: Dr Austin \$1100 and Management Corporation of America \$1100. Also a verbal commitment from another vendor, Justice Services will come in at \$500-700. Still working on getting sponsorships for other meals and attendee lanyards and bags. Confident we will continue to get more sponsorships.

b. Registration:

Mr. Hardison and Ms. Payne reported that registration commitments are coming in.

c. Review and Approval of ATC Program Proposal

The EC members went through each of the proposals for the Keynote address, sessions and workshops as submitted in writing by Mr. Hardison. Individual sessions and workshops were discussed in detail, motion and 2nds were noted and each voted on.

Action Item: ATC 2011 Program as submitted and reviewed unanimously approved.

d. Executive Committee meeting schedule for ATC

Saturday 1pm – 5pm and Sunday 9:30am – 11:30 am

e. Recognition Time in the Conference

Recognition of International Participants; Recognition of the contributions of Don Andrews (deceased); Recognition of George Kaiser (retired). These will be plugged into the program.

III. Committee Reports

Committee reports were sent out in writing. There were no questions and no discussion.

Professional Development

Standards

Victims

Membership Committee Report

Site Selection

IV. Membership updates

Memberships are coming in. There was discussion about forms of payment.

V. APAI Newsletter

January Newsletter is out – next issue will be published in April

Action Item: Send a copy of our January Newsletter to the Governors of Kansas and Massachusetts

VI. Other Business

- a. The trend of abolishing parole boards and the decimation of boards in several states in recent months.
 - i. Develop a joint statement with NIC and perhaps some other stakeholders about our concerns.
 - ii. Invite members of the boards in Kansas and Massachusetts to discuss lessons learned.

VII. Financial Report for December 2010 was provided in writing

VIII. Director's Report for January was provided in writing.

Respectfully submitted by

Jeralita Costa, Secretary

February 23, 2011