

APAI EXECUTIVE COMMITTEE MEETING

DATE: August 24, 2012

MEMBERS PRESENT: Jeffery Peterson, President; Charles Traugber, Past President; David Blumberg, Treasurer; Jeralita Costa, Regional Vice Presidents: Ed Reilly, Northeastern Region; Connie Bisbee, Western Region; and Renee Collette, International Section Vice President joined by telephone.

STAFF PRESENT: Keith Hardison, CAO; Natalie Payne, Secretariat.

MEMBERS ABSENT: Rissie Owens, Vice President; Cynthia Mausser, Central Region VP; Caroline Mudd, Southern Region VP.

A quorum was present.

- I. **Approval of July 27, 2012 Minutes.** Motion to approve by Ms. Bisbee; 2nd by Ms. Collette.

Action Taken: Minutes of July 27, 2012 approved.

II. 2013 ATC Update

- a. Mr. Hardison reported that our first conference exhibitor is SmartStart (ignition interlock)
- b. Mr. Hardison reported that the ATC 2013 Program Committee met to begin discussions on theme, agenda, workshop solicitation and speakers. Mr. Hardison reminded the EC that Ms. Collette and Ms. Costa are on the Program Committee along with the host committee representatives and that we have added Stephen Fradley of the UK as a member to bring even more international perspective. Mr. Fradley works with the British Caribbean nations.
- c. There were two themes suggested by the program committee:
 - Parole: Diverse Paths to a Common Goal
 - Parole and Public Safety: Diversity in Action

Action Taken: Ms. Collette moved to adopt Parole: Diverse Paths to a Common Goal as the theme for the 2013 ATC. 2nd by Mr. Reilly. Unanimously adopted.

III. Timing of future conferences

Survey info:

Mr. Hardison researched some of the other conferences of allied organizations and determined the majority of them are in the Fall.

Mr. Hardison reported that he reviewed the previous financial statements to determine what impact changes in conference time period would have in the first fiscal year of a switch over – he estimates it would result in \$12,000 reduction in reserves that could be recouped in another way.

Ms. Collette asked Mr. Hardison to survey the international community in a separate survey via e-mail about the timing of our conference. The EC members agreed that this would be a good idea.

IV. Future of COPRA:

President Peterson reviewed the paper that Mr. Hardison sent to the EC on the history of COPRA and 3 options we might consider. Discussion ensued.

Next action: EC report back with any ideas or holes they see in the options presented.

V. Committee Reports:

a. Victims Committee: (Hardison for Tena Pate)

New Vice Chair elected. Discussion of developing a Model Protocol for victim services in parole – technical assistance request versus cooperative agreement. The committee talked about some sessions for ATC 2013

b. Professional Development: (Hardison for David Smith)

Certification program discussion has begun in this committee.

Mentorship program – option of going with the already created web based mentoring program, which would require some funding; another option would be run in-house but would need someone to oversee. Mr. Hardison has spoken with Mr. Kemp at ASCA about their mentorship program for some ideas and among other things, found that NIC supports a hosted visit with new corrections secretaries with seasoned secretaries.

c. Resolutions Committee: (Hardison for Arnold Galet)

Mr. Hardison has compiled all the current resolutions and forwarded to the chair of that committee for their review. They will be meeting in September.

d. PR Committee: (Hardison)

No news to report.

VI. Training for Nevada Parole Commission: Mr. Hardison reported that Nevada has asked for a repeat presentation by Ms. Mausser and Mr. Serin (provided at the 2012 ATC) on setting conditions for parole. Mr. Hardison has received some commitments from Ms. Mausser and Mr. Serin and is working on setting this up via web based training. This will be a great opportunity. Ms. Bisbee (NV) talked about the potential of APAI providing this type of training on a larger scale. Mr. Peterson stated that he would strongly suggest this program continue to be included in our ATC programs and would suggest an expansion including Richard Stroker and also Utah and Oregon who seem to be far ahead in this area.

VII. Membership Update: (Payne) Ms. Payne reported that currently we have 443 paid members.

VIII. Financial Report: (Hardison) July was the first month of the fiscal year. The financial report was provided in writing to the EC.

IX. Directors Report: (Hardison) Mr. Hardison supplied a written report of his activities to the EC and reiterated some of the details in the discussion today.

X. International Section: (Renee Collette)

Ms. Collette reported that Mr. Peterson asked her to work on a plan for the international section and a succession plan. Ms. Collette will be working with Mr. Cranston Mitchell on these two issues.

Ms. Collette spoke about the Australian conference and the African Correctional Services Association. She also raised the issue of funding to send representatives of APAI to these international conferences. Mr. Peterson advised that there was a finance committee meeting this morning and one of the topics of discussion was about financial support of members to represent APAI at international conferences. Mr. Peterson asked Ms. Costa to recuse herself from any discussion at this point as she has been invited to present at the African Correctional Services Association. Ms. Costa left the call and the finance committee reported a recommendation for discussion. Discussion ensued.

Action Taken: Upon Motion of Charles Traughber, seconded by Ed Reilly, the EC of APAI voted unanimously to approve the recommendation of the Finance Committee to:

Pay for ½ of the travel expenses up to \$2500.00 from APAI funds for Jeri Costa to accept the invitation to attend and speak at the African Correctional Services Association Conference in Kampala, Uganda. The EC requests that Ms. Costa inquire as to the possibility of any of the expenses being covered by the requesting agency.

Motion to adjourn.

Respectfully Submitted,

Jeralita "Jeri" Costa, Secretary

Sept 28 2012

Approved on Sept 28 2012