

APAI EXECUTIVE COMMITTEE MEETING

DATE: February 24, 2012

MEMBERS PRESENT: Jeffery Peterson, Vice President; David Blumberg, Treasurer; Jeralita Costa, Secretary; Rissie Owens, COPRA Chair; Regional Vice Presidents: Cynthia Mausser, Central Region; Caroline Mudd, Southern Region; and Renee Collette, International Section Vice President

STAFF PRESENT: Keith Hardison, CAO

GUESTS PRESENT: Jack deRemer, Florida Host Committee

MEMBERS ABSENT: Charles Traugher, President; Cranston Mitchell, Past President; Ed Reilly, Northeastern Region; Barbara LeMaitre, Western Region;

A quorum was present.

Meeting called to order by Vice President Peterson at 12:36 p.m. Eastern; 11:36 a.m. Central; 10:36 a.m. Mountain and 9:36 a.m. Pacific.

I. Approval of Minutes

Action Taken: Motion to approve January minutes, Ms. Mudd, Ms. Owens 2nd.
Approved.

II. Update on 2012 Annual Training conference (Jack DeRemmer, Florida and Mr. Hardison)

- A. Changes in program – moderator for the round table had to bow out of the conference – this was via mutual agreement between the moderator and the Florida host committee. Ms. Pate suggested that Ms. Costa be asked to moderate and Ms. Costa has agreed to moderate the round table for the conference.
- B. Adam Gelb, PEW has requested a slot on the conference agenda to discuss new research on time served in relation to violations and revocation. We had a workshop opening due to a previous cancellation and will be able to add them to the program. There was a consensus to add them to the agenda.
- C. We now have 7 exhibitors. The Florida Host Committee has organized two tours – Orange County Jail and another facility.
- D. Tuesday evening social has been arranged at the entertainment venue down the road with transportation provided.
- E. Awards: There is a nominee for the Ben Baer Award and the Florida Host Committee has a nominee for the Community Award.

- F. Mr. Hardison did not have the registration numbers from Natalie, but he did note some of the folks who have confirmed room reservations at the conference hotel. Zambia will be coming and Mr. Hardison is working on the request letter for them. Ms. Collette talked about some new international participants.
1. Discussion about asking the State Department if there might be some sponsorship opportunities for our international members. Mr. Hardison and Ms. Collette will meet with Mr. Reilly to research what the possibilities are for this issue.
- G. Executive committee meeting at conference site not confirmed yet. We will meet the week before via video conferencing and may meet Sunday morning for breakfast – times still being solidified.

Note: Mr. deRemer left the meeting at this point.

- H. NPRC Scholarship positions have been filled – 20. There will be 15 more slots available on non-scholarship and the announcement will go out for those shortly.

III. Committee Reports

Standards: (Cynthia Mausser)

Met two weeks ago to review the essential elements and discuss proposed resolutions. Members are splitting up the NIC papers for review and presentation to the rest of the committee and the resolutions committee.

Discussion about committee memberships. Suggestion that we ask Ms. Robbye Braxton-Mintz from NIC for a list of recent attendees at the NIC parole member training to contact them about committee membership. Ms. Costa volunteered to work with Mr. Hardison on putting together a committee overview for distribution at the ATC.

Resolutions Committee: (Mr. Hardison)

There have been three people recommended for this committee. Confirmation has not been completed. Still seeking additional members for this committee.

Victims Committee: (Mr. Hardison for Ms. LeMaitre)

Ms. Costa and Mr. Hardison will be working to constitute the model protocol workgroup and begin the work. Ms. Anne Seymour has suggested that NIC may be interested in funding the development of the model protocol. Karen Ho from Ohio has joined the workgroup.

Professional Development Committee: (Mr. Hardison for Mr. David Smith)

This committee has not met since the January report.

The CAO distributed an email to a list of international contacts developed by International Sectional Vice President Collette inviting that group to professional development opportunities such as conferences and meetings and also encouraging membership in the organization. Some responses have been received thanking us for the information.

Nominating Committee: (Mr. Hardison for Mr. Mitchell)

Nominations for Treasurer and President were opened February 16 and are due to close March 15.

Communications Committee: (Mr. Hardison)

There are now 5 members of this committee and a chair will be designated soon.

IV. Other Business:

Ms. Mausser announced that the **Structured Decision Making Framework** with Ralph Serin is now going to take place in Ohio and the other 2 states will be coming to Ohio for one training instead of Ralph going to each of the states (due to his recent health issues). (March 29 & 30th)

Mr. Hardison discussed: **Adults with Behavioral Health Needs under Supervision Project**, Council of State Governments and NIC. There was a white paper put out for review. Mr. Mitchell will represent APAI at their meeting.

Regional Meeting updates: Ms. Mausser announced that the Central Region will hold a web based meeting on March 12th via GoToMeetings.

Business Plan Section 9.3 Resource Papers on “changes in release decision making...” (Mr. Hardison and Mr. Peterson)

A survey was sent out to the member boards and releasing authorities seeking to update the information contained in our last major survey about organizational placement, sentencing structure and scope of authority. We currently have 15 responses. Mr. Hardison plans to send out a reminder soon asking those who have not responded to please do so.

V. Membership Update: (Mr. Hardison)

Ms. Payne sent out renewal reminders to Regional Vice Presidents regarding memberships in their regions.

VI. **Financial Report:** (Mr. Hardison)

Report sent in advance. No questions. Mr. Hardison and Mr. Blumberg will meet to work on the upcoming budget and a financial report for the membership at the ATC.

Next EC Meeting is: March 23rd or March 30th – Mr. Hardison will send out an e-mail to EC members to determine which day works best.

Motion to adjourn 1:40 p.m. Eastern; 12:40 p.m. Central; 11:40 Mountain; and 10:40 a.m. Pacific.

Respectfully Submitted,

Jeralita Costa, Secretary

February 24, 2012

Approved by EC on March 23, 2012