

APAI EXECUTIVE COMMITTEE MEETING

Executive Committee Meeting Minutes for November 16, 2012

MEMBERS PRESENT: Jeffrey Peterson, President; Rissie Owens, Vice President; David Blumberg, Treasurer; Jeralita Costa, Secretary; Charles Traugher, Past President; Regional Vice Presidents: Steven Andraschko, Northeastern Region; Connie Bisbee, Western Region; Cynthia Mausser, Central Region; Caroline Mudd, Southern Region; and Renee Collette, International Section Vice President.

STAFF PRESENT: Keith Hardison, Natalie Payne

GUESTS PRESENT: Matthew Degnan and Lynne Corry, Rhode Island Host Committee Representatives

Mr. Jeffery Peterson called the meeting to order on Friday, November 16th, 2012 at 12:30 PM Eastern, 11:30 AM Central, 10:30 AM Mountain and 9:30 AM Pacific.

I. Approval of Minutes

Minutes for September 2012 and October 2012 were reviewed.

Action: Motion to approve as submitted, by Mr. Blumberg, 2nd Ms. Bisbee. Minutes approved as submitted.

II. Annual Training Conference 2013

a. Mr. Hardison provided the overview of the ATC 2013 agenda submitted by the ATC 2013 Planning Committee; he noted that Madame Collette, Ms. Costa and Mr. Andraschko serve on the Planning Committee along with the Rhode Island team. With the assistance of the Planning Committee members, the executive committee went over the proposal for keynote speaker and the general sessions, as well as workshop proposals.

Action Taken: All sessions and workshops were individually approved as submitted by vote of the executive committee members.

b. Mr. Degnan reported that Rhode Island has called for a conference call meeting of the North Eastern Region to solicit assistance and participation from the North Eastern member states. Mr. Andraschko reported that he had contacted most of the Chairs and had a commitment of participation from someone from those states on the conference call.

c. Mr. Degnan reported that we have a sponsor for the workshop bags – a local addiction recovery program.

III. National Parole Resource Center Update (Hardison)

a. We have reached an understanding concerning APAI's obligations under the grant that is more favorable to us than the original proposal.

b. The Advisory Group for the continuation period of this project will meet Dec. 4 at 3PM.

c. Discussions continue with NPRC about possible workshops to precede the 2013 ATC and the logistics for a meeting. They should be able to bring in about 50 attendees that they would cover expenses of airfare and 2 nights. Mr. Hardison has asked NPRC to consider extending the invitation to parole hearing officers and other key parole staff.

IV. 2014 Annual Training Conference (Payne)

Ms. Payne reported that she and Mr. Hardison received 8 proposals from hotels in the Denver area. They have narrowed it down to 3 hotels that meet the requirements of government room rate and other fees for the 2014 Annual Training Conference site.

V. Future of COPRA (Hardison)

In accordance with APAI Constitution, Mr. Hardison provided proposed changes to APAI governance in writing prior to the EC meeting. The proposal is to abolish COPRA. This proposal has been discussed over several meetings and the Executive Committee determined we were ready to make a decision.

ACTION: Motion to adopt the language as proposed by Mr. Hardison to amend our constitution and abolish COPRA made by Mr. Andraschko. 2nd by Mr. Bloomberg.

Motion adopted unanimously.

Next step is to send it to the membership within 60 days for a vote. The membership will have 30 days to vote on the amendment.

VI. Committee Reports

a. Professional Development: No meeting since last report

b. Standards: No meeting since last report.

c. Crime Victim's Committee: No meeting since last report. The next meeting is scheduled for January 10, 2013. Ms. Costa reported that the committee members will be asked to assist with the ATC workshop entitled *Balancing the Rights of Victims and*

Offenders in the Parole Process to gather information for the proposed model protocol. Mr. Hardison reported that advice has been sought from OVC on possible funding sources for this project.

d. Communications Committee: No meeting since last report. The committee has been asked to assist in development and delivery of the workshop on Social Media.

e. Resolutions Committee: No meeting since last report.

VII. Membership Update (Payne)

Ms. Payne reported there are 458 members currently. Ms. Collette reported that there are 17 countries represented in our membership and 106 are international members.

VIII. Financial Report

a. Mr. Hardison provided the financial report in writing. There were no questions and no discussion.

b. The association's IRS Form 990 has been filed with the IRS.

IX. Directors Report

Mr. Hardison provided a written director's report prior to the meeting and there were no questions or further discussion other than what was discussed previously during this meeting.

X. Other Business:

a. Mr. Andraschko reported he has been elected as APAI's representative to the ACA Accreditation Committee.

b. Mr. Peterson requested that due to the Christmas holiday, we move the December meeting to December 14th. There was a consensus that this would work with most people's schedules. Next meeting: December 14, 2012.

Meeting adjourned.

Respectfully Submitted,

Jeralita "Jeri" Costa, Secretary

Approved on January 25, 2013