

APAI EXECUTIVE COMMITTEE MEETING

Executive Committee Meeting Minutes for February 22, 2013

MEMBERS PRESENT: Jeffrey Peterson, President; Rissie Owens, Vice President; Jeralita Costa, Secretary; Charles Traugher, Past President; Regional Vice Presidents: Steven Andraschko, Northeastern Region; Caroline Mudd, Southern Region; Connie Bisbee, Western Region; and Renee Collette, International Section Vice President.

MEMBERS ABSENT: David Blumberg, Treasurer; Cynthia Mausser, Central Region VP

STAFF PRESENT: Keith Hardison, Natalie Payne

Meeting called to order 9:33 a.m. PDT by President Peterson. A Quorum was present.

I. Approval of Minutes – Motion to approve minutes of January 25, 2013 by Mr. Traugher. 2nd by Ms. Mudd. One correction on upcoming Membership Committee Meetings.
[Action: Minutes from January 25, 2013 approved as amended.](#)

II. Update on Annual Training Conference 2013

A. Mr. Hardison reported that there have been a couple of changes to the ATC 2013 agenda as approved via e-mail of the EC. Ralph Serin and Robbye Braxton-Mintz requested that Mr. Serin's presentation be a workshop instead of a general session; this change has been made and a general session with Jim Austin has been added. NIC is supporting the Serin session and the US Parole Commission is supporting the Austin session. Mr. Hardison and Ms. Collette reported that International representation should be very good. The CAO has issued a number of invitations and received confirmations. 29 registrations thus far; with S. Africa, Uganda, Malasia, Ireland, among them. Ireland has expressed an interest in doing a workshop to support their request to attend.

B. Mr. Hardison has been gathering information for the various conference related publications and has made numerous contacts with potential exhibitors. To date there are four confirmed exhibitors, 2 that are sponsoring events and there are verbal commitments from 3 additional exhibitors. There is also a sponsor of an event (an afternoon break) who is not exhibiting.

C. A solicitation for award nominations has been sent out to the membership; to date there have been no nominations received.

D. The current conference overview has been posted on the web and a promotional e-blast was sent out to the membership.

[Action: Irish Parole Board has requested to do a workshop so that they may be able to attend. Moved by Costa, 2nd by Traugher. Add Irish workshop on victims issues to the agenda.](#)

E. Additional ATC Discussion:

1. Mr. Hardison reported that Mr. Blumberg had suggested a workshop on parole for drunk driving offenders – a panel discussion of best practices from other jurisdictions. Hardison suggested perhaps Smartstart participate in a panel. Discussion ensued about the logistics of pulling this together at this late date. Perhaps for the 2014 ATC in Denver for a balanced approach with best practices. Consider Including MADD, Drug Court Judges, etc. Could also do this as a webinar discussion.

Action: Consensus was the workshop subject is fully supported but not feasible for the 2013 ATC due to time constraints.

2. Ms. Costa suggested that we consider using the additional meeting room for an informal networking location to discuss topics of interest.

III. 2013 Chair's Meeting

Ms. Owens and Ms. Costa reviewed the Agenda and Workplan for the Chair's Meeting. Mr. Hardison announced that there are 12 chairs registered thus far. Arrangements have been made for Dr. Ralph Serin, supported by NIC, to appear for a brief discussion with the Chairs. The agenda for this meeting has been posted on the web and a promotional e-blast sent.

IV. 2013 Election (Hardison)

Mr. Hardison reported that the nominating committee has been assembled and the nominating process opened. It remains open until March 19.

V. Community Corrections Collaboration Network (Peterson/Mausser)

Mr. Peterson reported that he and Ms. Mausser had recently returned from the meeting of this network. The intent of the network is to bring together 5 National Correctional Associations to speak with one voice on what works in community corrections. NIC is sponsoring this network. There is a white paper being finalized by this group. Met with OJP as well, there were representatives from all parts of OJP. Very good sharing of information from all participants. There are two representatives from each of the Associations. There will be an upcoming webex discussion among the group for more planning. Mr. Peterson and Ms. Mausser will make a brief presentation at the 2013 ATC on this.

VI. Committee Reports

A. Professional Development

Mr. Hardison reported that David Smith tendered his resignation as Chair of this committee. Ms. Bisbee recommended that we have further discussion with Mr. Smith about his availability.

B. Standards: No meeting since last report.

C. Crime Victim's Committee: No meeting since last report. Next meeting scheduled for April 4.

D. Communications Committee: No meeting since last report. Melissa McDonald has agreed to Chair this committee and the CAO and Secretariat representative will be meeting with her soon.

E. Resolutions Committee: No meetings so far.

F. Memberships Committee

A regular meeting schedule has been developed. We will hold membership meetings after the EC meeting every other month, beginning in March: (March, May (at ATC?), July, Sept, Nov, Jan).

Membership numbers 411 – big drop January 31st, but lots of inquiries about payments and this is taking time to process in their states. Discussion from Regional VPs about their contacts with the states and updates on their status. A welcome e-mail is going out to the list-serve.

VII. APAI/ASCA Collaboration Principle (Peterson/Hardison)

Mr. Peterson reported that NIC has now kicked back in gear on this and they are discussing a Collaboration Symposium perhaps in the Fall of 2013; bringing together Teams from states to develop working agreements and plans. Mr. Peterson and Ms. Bisbee are volunteering to work on this symposium on behalf of APAI. A Spring planning meeting is being proposed.

VIII. Bureau of Justice Assistance/ National Training and Technical Assistance Center

The National Training and Technical Assistance Center of the Bureau of Justice Assistance has asked APAI to promote their technical assistance opportunities. We have developed an e-blast and will be sending that out soon as well as making a web and blog post.

IX. Newsletters

Mr. Hardison reported that the January newsletter is posted and April's is being worked on.

X. Finance Report

Mr. Hardison provided the Financial Report in writing prior to the meeting. There were no questions. He also reported that regular payments from the NPRC grant have been resumed.

XI. Other

Next Meetings March 22nd and April 26th. May meeting – Friday a week before the conference to update all on the conference, suggestion for May 17th.

Mr. Peterson, reminder we need responses from folks for the resource map.

Motion to Adjourn. 10:54 p.m.

Respectfully Submitted,

Jeralita Costa, Secretary

March 19, 2013

Approved March 22, 2013