

# APAI EXECUTIVE COMMITTEE MEETING

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Executive Committee Meeting Minutes for January 25, 2013

**MEMBERS PRESENT:** Jeffrey Peterson, President; Rissie Owens, Vice President; Jeralita Costa, Secretary; David Blumberg, Treasurer; Charles Traughber, Past President; Regional Vice Presidents: Steven Andraschko, Northeastern Region; Caroline Mudd, Southern Region; Connie Bisbee, Western Region; and Renee Collette, International Section Vice President.

**MEMBERS ABSENT:** Cynthia Mausser, Central Region

**STAFF PRESENT:** Keith Hardison, Natalie Payne

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Mr. Jeffery Peterson called the meeting to order on Friday, January 25, 2013 at 12:30 PM Eastern, 11:30 AM Central, 10:30 AM Mountain and 9:30 AM Pacific.

**I. Approval of Minutes** – Motion to approve minutes of November 16, 2012 and December 14, 2012 meetings, by Ms. Owens, 2<sup>nd</sup> by Mr. Traughber.

*Action: Minutes from November 16, 2012 and December 14, 2012 approved as submitted.*

## **II. Update on Annual Training Conference 2013**

Mr. Hardison covered some of the possible changes to the conference workshop agenda and indicated further information will be provided in writing next week after he runs it by the Program Committee. He also indicated we have a good chance of potential funding sources for a couple of the workshops; we are awaiting formal confirmation from the funding sources.

Mr. Hardison will solicit for award nominations in early February.

Ms. Payne indicated we have had a few more registrations and Mr. Hardison stated that he had sent some invitation letters for Nigeria and The Congo. Ms. Collette shared that a number of international members have indicated their intent to attend and she is working with Mr. Hardison on the invitation letters for them.

Mr. Hardison also reported that the contract with the Omni Interlocken in Denver for the 2014 ATC has been signed.

### **III. National Parole Recourse Center Update (Hardison)**

Mr. Hardison has been working with the staff at CEPP to publicize a couple of workshops. One is Positive Outcomes for women Offenders: *Applying the Research and Principles of Gender-Responsiveness to Parole Decision Making and Supervision* that they will present at the ATC in May. The other workshop is on Mental Illness with Dr. Fred Osher as the main presenter. This workshop will most likely be held at the CMIT facilities at Sam Houston University. There is a third workshop funded by the NPRC grant that CEPP would like to do in conjunction with the 2014 ATC.

### **IV. Future of COPRA**

Mr. Hardison reminded the EC that the membership vote to abolish COPRA was passed and he will be working to amend the bylaws to address the changes.

### **V. 2013 Chair's Meeting**

Mr. Peterson reported that the Chair's Training Committee has met a few times and in the last meeting they pulled Ms. Costa in to assist in creating the training agenda and exercises. Mr. Peterson and Ms. Costa gave an overview of the proposed agenda and some of the exercises that will be used. The Chair's Meeting will cover the Mentoring Program, the Resource Map, the Business of APAI and Committee involvement but in a way that is engaging and informative for all. The goal is to gather information and involvement of the Chairs as well as share information.

Mr. Hardison reported that the registration for the Chair's Meeting is on the Website now. We will be requesting all Chair's to complete the registration so that Mr. Hardison can send them the required intake form.

### **VI. Committee Reports**

**A. Standards (Chair: Cyndi Mausser)** Nothing to report

**B. Victims (Chair: Tena Pate)**

Mr. Hardison reported that the Victims Committee met on January 10<sup>th</sup> and discussed Ms. Costa's workshop at the conference. She will need 7 table captains to monitor the tables in her workshop. Some of the committee members will be there to serve as table captains but we may need more. Mr. Hardison will be there. Charles Traughber volunteered to help wherever needed.

The Victims Committee also discussed developing a video training module for new board members on how to effectively and compassionately communicate with victims.

**C. Professional Development (Chair: David Smith)** Nothing to report

**D. Resolutions (Hardison)** Nothing to report

**E. PR/Communications (Chair: Jane Tillman)** Nothing to report

## **F. Nominating Committee (Hardison)**

The Vice President and Secretary positions are open this year. The nominating committee needs to have a representative from each region. Send names of folks interested in being on the nominating committee to Mr. Hardison by February 18<sup>th</sup>. Past President Traughber is chairing the committee.

## **G. Membership (Costa)**

Ms. Costa reported that there was a membership committee meeting held on December 7, 2012. Due to difficulty in scheduling, only Ms. Costa, Mr. Hardison, Ms. Collette and Ms. Payne were able to make the meeting. Regional and Sectional Vice Presidents are the members of this committee.

The committee provided a written report and proposed that we set a regularly scheduled meeting time. There was consensus with all the proposals.

*Action Taken: Beginning in March, the Membership Committee will meet every other month, right after the EC meeting.*

## **VII. Community Corrections Collaboration**

Mr. Peterson reminded the EC that APAI is a member of the CCC under the sponsorship of NIC, Mr. Peterson and Ms. Mausser are the APAI representatives. The purpose is to join with a group of other community correctional associations to promote what works in corrections nationwide. One of the first tasks was to create a white paper, it is in draft form and it will be reviewed at the next meeting Feb 21/22.

## **VIII. APAI/ASCA Collaboration Principles (Peterson/Hardison)**

Mr. Peterson reported that he has been in communication with Robby Braxton at NIC about the principles and the work that has been done on implementation planning. It has been stalled out. CEPP is doing something similar in collaboration in some of the states. NIC is kicking off a Combined Network Initiative, with the first one focusing on collaboration. They are looking at a symposium in the Fall. There is a planning group for that symposium; Mr. Peterson, Mr. Hardison, and Ms. Bisbee are on the planning group which has not met yet.

## **IX. Newsletter**

Mr. Hardison reported the January issue will be coming out soon.

## **X. Membership update**

Ms. Payne reported we are over the 470 mark.

## **XI. Financial Report for December 2012**

Mr. Hardison provided the financial report in writing. He reported that we did get a CEPP payment recently that had been held up during contract negotiations.

**XII. Director's Report** (was provided in writing)

Mr. Hardison reported on some news of the Interstate Compact Association.

Next meeting: February 22, 2013

Meeting adjourned.

Respectfully Submitted,

Jeralita Costa, Secretary

Minutes approved on February 22, 2013