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Energy *in Motion*

ANNUAL REPORT OF THE
ASSOCIATION OF PAROLING
AUTHORITIES INTERNATIONAL
2007 - 2008

a publication of

Association of Paroling Authorities International, Inc.

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PRESIDENT'S REPORT

"The future belongs to those who believe in the beauty of their dreams." Eleanor Roosevelt's quote aptly applies to APAI's energy and growth momentum this year. When I took office in 2006, I had a dream that APAI would grow and flourish. The cadre of achievements over this past year has given me pause. Through sheer positive energy and forward thinking, APAI's energy this year has resulted in a transformation that has enabled that dream to become part of APAI's reality.


Among our many accomplishments listed on this page, I would like to acknowledge Catherine McVey for her tireless devotion to our survey. She, along with her team of researchers and advisors, gave our survey a depth far beyond its previous capacity. Her belief in the need and potential for the information we could provide enabled us to broaden its usefulness and expand its outreach, the latter from a Pew Center on the States grant. I want to personally thank Catherine and all who were involved for their tireless energy and enthusiasm for this hallmark work. It truly will set the standard for future research in the field.

I am pleased to have represented APAI's energy as I represented you at many national tables: the Crime and Justice Institute, ASCA Joint Executives' Meeting, CSG's Reentry Policy Forum, NIC's Development of a National Parole Framework, to name just a few.

MAJOR FISCAL YEAR ACCOMPLISHMENTS

- **OPEN ELECTIONS** and a system of One-Member, One-Vote became a reality with the launch of our first open nominations system, including a voter validation committee and online voting.
- **MEMBER E-MAIL DATA** reached 95%, as we moved toward more efficient and effective electronic communications.
- **FIRST FRIDAY**, a monthly electronic newsletter replaced our periodic hard copy newsletter, providing current updates and a means for feedback
- **APAI'S WEBSITE** launched Knowledge Center, an instant resource of members-helping-members with questions and queries about how authorities function
- **ENHANCED FINANCIAL TRANSPARENCY AND BEST PRACTICES** accounting controls.
- **SILENT AUCTION FUND RAISER** raised \$4545, an increase of nearly 20% over last year and the largest profit ever!
- **SEVEN RESOLUTIONS** were either revised and updated or written and all were adopted by the membership
- **FOUR AUDIO CONFERENCES** were held and are archived on our website.
- **THREE TRAININGS** were held for New and Veteran Board Members as well as Key Staff Executives.
- **APAI'S ANNUAL SURVEY** emerged strong after a one-year hiatus. Participating were 47 U.S. States, 4 U.S. Federal entities and 6 International jurisdictions: Canada, Bermuda, England and Wales, New Zealand and Puerto Rico Parole Boards.

I could have never imagined where APAI's dreams would be when I took office two years ago. The reality of our accomplishments have far exceeded my dreams. For that, and on behalf of APAI, I thank all of you.


— Lisa S. Holley
President

EXECUTIVE DIRECTOR'S REPORT

THE ENERGY LEVEL in APAI this year has been palpable. We continued to make headway to professionalizing and positioning APAI for the next steps: growth and sustainability.

This year, we enjoyed a growth rate of 14%, topping 500 members, for the first time in APAI's history.

A new leadership team was installed at the Annual Training Conference in Louisville under the guidance of our first open, fair and transparent elections giving each member a voice in APAI's future. I would like to acknowledge and thank the Nominating Committee: Lisa Holley, Marilyn Scafe and Jim Vick, and the Voter Verification Committee, George Alexander, Jim Johnston, and Dorla Salling. Outgoing officers are acknowledged on page 4.

There is much momentum to move APAI toward a greener way of conducting our business. To that end, much energy has been directed toward electronic communication, and expanded website information has been instituted. This year, we transformed our periodic newsletter to a monthly format, *First Friday*, giving you more access to APAI's activities and us increased communications with you.

It has been a privilege to serve APAI this year and to have been able to bring our respect, admiration and energy to the work you do.


— Bea Leopold
Interim Executive Director

FISCAL YEAR FACTS AND FIGURES

MEMBERSHIP

| | <u>6/30/07</u> | <u>6/30/08</u> |
|---|------------------|----------------|
| Individual Members | 35 | 50 |
| Organizational Members | | |
| Agencies | 44 | 48 |
| Individuals | <u>401</u> | <u>459</u> |
| Total # Members | 436 | 509 |
| <i>Non-North America Countries Represented:</i> | | |
| • Bermuda | • New Zealand | |
| • Hong Kong | • United Kingdom | |

CONFERENCE ATTENDANCE

| | <u>2007</u> | <u>2008</u> |
|-------------------|-------------|-------------|
| Members | 135 | 163 |
| Non-Members | 47 | 46 |
| Speakers | 16 | 17 |
| Exhibitors | <u>11</u> | <u>18</u> |
| Total Registrants | 209 | 244 |

SILENT AUCTION

APAI's Annual Silent Auction is our major annual fund raiser. Items are collected from Parole Boards and Releasing Authorities internationally. 100% of the profits go to APAI programs.

Event Profit \$4545
 # Items Donated 169
 Highest Bid Item Sale Price . . . \$400

ANNUAL CONFERENCE INCOME CHART

| <u>Income</u> | | |
|--|-----|---------------|
| Registration Fees | 72% | \$64,605 |
| Exhibitors & Advertisers | 7% | 6,600 |
| Welcome and Awards Banquet | 4% | 3,725 |
| Auction | 5% | 4,545 |
| Other (includes JEHT for Office Support; NIC for Non-member Speakers' Travel) | 11% | <u>11,160</u> |
| TOTAL INCOME | | 90,635 |
| <u>Expenses</u> | | |
| Hotel | 71% | \$50,523 |
| Non-Member Speaker Travel | 7% | 5,354 |
| Supplies, Copying, Printing, Postage | 12% | 8,546 |
| Auction | 1% | 1,064 |
| Miscellaneous | 8% | <u>5,740</u> |
| TOTAL EXPENSES | | 71,227 |

TOTAL FY EXPENDITURES BY SOURCE

| | | |
|---------------------------------|------|----------------|
| JEHT | | |
| Program | 73% | \$112,657 |
| Administrative | 27% | <u>41,611</u> |
| % & TOTAL BUDGET | | 154,268 |
| General Operating Funds | | |
| Program | 83% | 63,053 |
| Administrative | 17% | <u>12,720</u> |
| % & TOTAL BUDGET | | 75,773 |
| NIC Funds | | |
| Program | 100% | <u>17,261</u> |
| Administrative | - | |
| & & TOTAL BUDGET | | 17,261 |

AUDITED FINANCIAL REPORT

ASSOCIATION OF PAROLING AUTHORITIES INTERNATIONAL STATEMENT OF REVENUES AND EXPENDITURES - CASH BASIS JUNE 30, 2008

| | <u>Unrestricted</u> | Temporarily <u>Restricted</u> | <u>Totals</u> |
|---|----------------------|----------------------------------|------------------------|
| REVENUES | | | |
| Grant Income | \$ - | \$ 100,124 | \$ 100,124 |
| Membership Income | 23,250 | - | 23,250 |
| Conference Income | 79,850 | - | 79,850 |
| Interest Income | 3,490 | - | 3,490 |
| Miscellaneous Income | 1,105 | - | 1,105 |
| Net Assets Released by Restrictions | <u>161,308</u> | <u>(161,308)</u> | - |
| Total Revenues | 269,003 | (61,184) | 207,819 |
| EXPENDITURES | | | |
| Program | 192,971 | - | 192,971 |
| Administrative | 54,331 | - | 54,331 |
| Total Expenditures | 247,302 | - | 247,302 |
| EXCESS OF REVENUES OVER EXPENDITURES | <u>21,701</u> | <u>(61,184)</u> | <u>(39,483)</u> |
| Net Assets - Beginning of Year | 75,886 | 84,306 | 160,192 |
| NET ASSETS - END OF YEAR | \$ 97,587 | \$ 23,122 | \$ 120,709 |

The above statement has been extracted from the financial statements audited by LarsonAllen LLP, Blue Bell, PA. The complete audited financial statements are available, upon request, by contacting APAI's Executive Office.

LEADERSHIP

2007/2008 EXECUTIVE COMMITTEE (until 4/30/08)

The Executive Committee, APAI's governance body, is responsible for fiscal oversight, setting policies and monitoring the strategic plan.

LISA HOLLEY President
Chair, Rhode Island Parole Board, Cranston RI

CHARLES TRAUGHBER Vice President
Chair, Tennessee Board of Probation and Parole,
Nashville TN

DWIGHT HOLDEN Treasurer
Chair, Delaware Board of Parole, Wilmington DE

CHERYL HANSEN Secretary
Member, Utah Board of Pardons and Parole,
Murray UT

MARILYN SCAFE Immediate Past President
Executive Director, Kansas Reentry Policy Council,
Topeka KS

RENÉE COLLETTE Vice President, International Region
Executive Vice Chairman, National Parole Board,
Ottawa, Ontario, Canada

EDWARD REILLY Vice President, Northeastern Region
Chair, U.S. Parole Commission, Chevy Chase MD

JEFF PETERSON Vice President, Central Region
Executive Officer, Minnesota Department of
Corrections, St. Paul MN

RISSIE OWENS Vice President, Southern Region
Chair, Texas Board of Pardons and Parole,
Huntsville TX

DORLA SALLING Vice President, Western Region
Chair, Nevada Board of Parole Commissioners,
Carson NV

CATHERINE McVEY Chairperson, Council of Chairs
Chair, Pennsylvania Board of Probation and Parole,
Harrisburg PA

COMMITTEE CHAIRS

Committees promote the work of the Executive Committee and serve to forward APAI's mission. We acknowledge the following members for stepping up to these leadership posts:

GARLAND HUNT ByLaws

PAUL FELECIANO Membership

**LISA HOLLEY, CHARLES TRAUGHBER &
MARILYN SCAFE** Nominations

CRANSTON MITCHELL Professional Development

RANDALL GENTRY PR/Communications

JEFF PETERSON & RISSIE OWENS Resolutions

MONICA DAVID Standards

CATHERINE McVEY Survey

AWARDS

LISA S. HOLLEY Ben Baer Award

CATHERINE McVEY Vincent O'Leary Award

CONSTITUTION & BYLAWS COMMITTEE:

GARLAND HUNT, CHAIR, JEFF PETERSON,

ELIZABETH ROBINSON, CHARLES TRAUGHBER,

KAREN WHITE President's Award

RSVP [REDUCING SERIOUS VIOLENCE

PARTNERSHIP] Community Service Award

ACKNOWLEDGEMENTS

APAI recognizes and appreciates the following companies and agencies for their support and confidence in our work.

GRANT FUNDING

NATIONAL INSTITUTE OF CORRECTIONS • nicic.org

– Program Grant for trainings and audio conferences

THE JEHT FOUNDATION • jehtfoundation.org

– General Operations Grant to reposition and grow APAI

PUBLIC SAFETY PERFORMANCE PROJECT OF THE PEW CENTER

ON THE STATE • pewcenteronthestates.org

– Survey Reporting and Outreach Support

CONFERENCE SUPPORT

Sponsorship, in part, of conference banquet

– BI, Inc., Boulder, CO • bi.com

Sponsorship, in part, of welcome reception

– Varian, Cary, NC • varian-onsite.com

Exhibitors

– BI, Inc, Boulder CO • bi.com

– DISMAS Charities, Louisville KY • dismascharities.org

– ElmoTech, Naperville IL • elmotech.com

– Jefferson Audio Visual Systems (JAVS),
Louisville, KY • JAVS.com

– Omnilink, Alpharetta GA • omnilinksystems.com

– Orbis, Ottawa, Ont Canada • orbispartners.com

– Premier Integrity Solutions, Jamestown KY •
premierintegrity.com

– ProTech, Odessa FL • ptm.com

– Reckitt Benckiser Pharmaceuticals, Richmond VA
• suboxone.com

– Remote-com, Round Rock TX • remote-com.com

– SecureAlert, Sandy UT • securealert.com

– Stepworks Addiction Resources, Elizabethtown
KY • stepworks.com

Advertisers

– BI, Inc., Boulder, CO • bi.com

– CDA Electronic Monitoring, Cincinnati OH •
cdachip@fuse.net

– Community Solutions, Windsor CT • csi-online.org

– DISMAS Charities, Louisville KY • dismascharities.org

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